

shot in the dark mysteries

HOST CHECKLIST



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Pre-Party

- Set Date and Get RSVPs
- Decide how many Suspects you will have
- Purchase Mystery Package
- Assign Suspects to confirmed guests
- Email Suspect Guides to each guest playing a Suspect

Printing

- Name Tags
- Accusation Forms (1 for each guest attending)
- Notes Pages (1 for each guest attending)
- Host Checklist (this is it!)

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Optional Printing

- Announcement of Murder (Only print if you're not using the audio files)
- The Big Reveal (Only print if you're not using the audio files)
- Suspect Guides (We strongly recommend emailing each Suspect their information pre-party. Please see "How To Use The Suspect Guides" for more options)
- Suspect List for Introductions

At Your Party

- Play or read Introduction
- Have Suspects introduce themselves
- Announce time limit for investigations (if applicable)
- Guests and Suspects question one another
- Announce that Investigations are coming to an end
- Have Suspects and Guests cast Accusations
- Have all or some of the guests share their Accusation
- Play or read "The Big Reveal" solution
- Give away prizes and awards (if applicable)

As with all of our mystery materials, this checklist is in no way mandatory, it is just to be used as a tool and a guide. Our mysteries have been designed to fit into your unique party, instead of you having to change your party to fit the mystery. Change items around as you need, and remember, we are always here for you if you need ideas and suggestions about your event!